



Village of Hyde Park

Thursday September 11, 2025

Village Conference Room, Municipal Building
167 Main Street, Hyde Park

BOARD OF TRUSTEES Minutes

Trustee Members: Present: Frederika French, Chair; Sue Trainor; Amy O'Toole

Staff Present: Brian Evans-Mongeon, Village Manager; Karen Wescom, Village Clerk/Treasurer

Public: None

Chair French called the meeting to order at 6:09 PM.

1. Agenda Item 4(e)(i) was changed to be subject to action following the Executive Session.
2. Chairs Report: There was no report.
3. Sue Trainor made a motion to approve the minutes of the Trustees' August 21, 2025 meeting. Frederika French seconded the motion, and the motion passed unanimously, without abstention.
4. The Village Manager reported on the plans for the Hyde Park Home Day event. He indicated that the Anniversary celebration musical event was scheduled for 7 PM on Saturday September 13 and would be held at the Opera House. The Village Manager reported that the acts for the show have been lined up, a table during Home Day event was secured, and we offered up a design for the sticker swag.
5. The Village Manager and Clerk talked about the ongoing transition to the new customer information system software. The Go-Live date was Monday, August 4, 2025. The Manager reported that customer feedback has been positive.
6. The Village Manager indicated that there were no warrants in this meeting.
7. The Village Manager presented the latest round of Purchase Requests to the Trustees for their review and discussion. The requests sought authority to purchase various needs for work inventory, substation equipment, and office supplies. The Village Manager requested permission from the Trustees to be able to authorize purchase requests that were under \$100 and were small supplies or equipment needs, provided that the aggregate amount in any weekly cycle was not more than \$300. The Board consented to that modification to the procurement process.
8. 2025 Village Zoning Regulations Public Hearing rescheduling: The Village Manager indicated that the posted Public Hearing notice was insufficiently worded for conducting the hearing and thus had to postpone the hearing and presented the Trustees with a revised Public Hearing notice. Sue Trainor made a motion to have the Trustees approve the revised Public Hearing notice on the new 2025 Village Zoning Regulations Public Hearing and set for the Public Hearing for 6 PM on Thursday October 2, 2025. Amy O'Toole seconded the motion and the motion passed unanimously, without abstention.

9. 2025 Joint Municipal Plan: Sue Trainor made a motion to accept the Village Planning Commission's recommendation for the approval the Joint Municipal Plan subject to further public comment and to set the Village Board of Trustees' Public Hearing on the Joint Municipal Plan for 6 PM on Thursday October 16, 2025. Amy O'Toole seconded and the motion passed unanimously, without abstention.
10. There were no roundtable items.
11. Amy O'Toole made a motion to go into Executive Session at 6:55 PM for the purposes of labor negotiations, legal contracts, and confidential legal and financial matters. Sue Trainor seconded and the motion passed unanimously, without abstention.
12. Sue Trainor made a motion to come out of Executive Session at 7:54 PM. Amy O'Toole seconded and the motion passed unanimously, without abstention.
13. Sue Trainor made a motion to approve the collective bargaining agreement negotiated between the Village and IBEW Local 300 with an effective date of October 1, 2025 and a termination date of November 30, 2027 and to authorize the Board of Trustees Chair and the Village Manager to execute the agreement on behalf of the Village of Hyde Park. Amy O'Toole seconded the motion and the motion passed unanimously, without abstention.
14. Amy O'Toole made a motion to authorize the Village Manager to execute a retainer agreement with Tarrant Gillies Shems LLP for legal services. Sue Trainor seconded the motion and the motion passed unanimously, without abstention.
15. Amy O'Toole made a motion to adjourn the meeting at 7:58 PM. Sue Trainor seconded the motion and the motion passed unanimously, without abstention.

Respectfully submitted
Karen Wescom
Village Clerk