



Village of Hyde Park
Board of Trustees
Minutes of Regular Meeting June 14, 2023

DRAFT
Regular Meeting:

The duly warned special meeting of the Board of Trustees was held Wednesday June 14, 2023 at the Lanpher Memorial Library 141 Main St.

Trustees: Chair Riki French; Clerk Peter Gallo; Adam Lory; Sue Trainor
Staff: Brian Evans-Mongeon, Interim GM (phoned in); Karen Wescom, Clerk/Treasurer
Others: None

Chair Riki French call the meeting to order at 6:46 p.m.

Public Comments: None

No additions/Revisions to the agenda

Motion by Sue Trainor to approve the minutes of the May 2, 2023 special meeting, seconded by Adam Lory. The motion carried. Peter Gallo abstained.

Motion by Sue Trainor to approve the minutes of the regular meeting on May 18, 2023 seconded by Pater Gallo. The motion carried. Adam Lory abstained.

Manager's Report-
Ongoing

- I. Strategy meeting – need to reschedule to a later month. The GM will review dates in September for rescheduling.
- ii. Distribution Study update – The GM shared that data has been provided to PLM and they will be on-site this week.
- iii. IRP MOU – The GM stated that at this time, he is waiting on the DPS review of recent submission of new draft of the MOU on the 2022 Integrated Resource Plan.
- iv. Waterhouse Solar – The GM indicated that the communication issues seem to be resolved – better antenna was installed and it appears to be correcting service problem.
- v. Wastewater inspection – The GM reported that the draft report was received from Dubois & King, and there were some items needing to be addressed, but there were very few items to correct/repair.
- vi. Water Sanitary Survey – The GM shared that the inspection was completed by State, and we waiting for report.
- vii. IT Study – The GM reported that we are continuing to work with GMTCC students and instructor.

viii. VEIC data transfer – The GM indicated that there was continuing to be an ongoing dialog on the data transfer request, as well as other discussions with the organization. The Trustees expressed that they are very interested in hearing more and are concerned about the way the business between the two organizations seems to be lopsided to the favor of VEIC.

New

- i. Rate case – The GM reported that HPE has had two increases over last 13 years, 2010 and 2019. HPE is looking at material impacts to their expenses and will need to address revenue needs going forward. He also reported that many VT utilities are seeking large increases, with some in the 20-30% range.
- ii. Personnel Policy – The GM handed out redline and final drafts of proposed policy changes. He asked the Board to review, share comments, and that we'd be looking for approval in July.
- iii. ARPA Funds – The GM talked about the current federal ARPA fund program and that VoHP has been assigned certain dollar amounts for the community to consider. He indicated that it would be appropriate to have community organizations look to submit funding requests for their projects. The Village will set up a process to objectively identify and evaluate all requests and offer a transparent process for how funding awards will be made.

Action items

- i. Adam Lory motion to authorize Interim General Manager to sign the ENE contract with the changing of notices to include the Board of Trustees Chair. Seconded by Sue Trainer. The motion carried.
- ii. Motion by Sue Trainor to approve the Credit Card resolution and authorize Frederika French and Karen Wescom as Business officers. Seconded by Peter Gallo. The motion carried.
- iii. Motion by Adam Lory to appoint Riki French as the Village representative to LCPC. Seconded by Peter Gallo. The motion carried.
- iv. Adam Lory motioned to appoint the DRB members for the upcoming term as recommended by the Planning Commission. Seconded by Sue Trainor. The motion carried.
- v. Motion by Peter Gallo to update the authorized signers on the bank accounts by adding Brian Evans-Mongeon and Amanda Smith as signers and allow online banking access. Seconded by Adam Lory. The motion carried.

7:55 PM- Motion by Adam Lory to enter executive session for the purpose of personnel discussions.

Brian Evans – Mongeon and Karen Wescom were allowed to attend. Seconded by Peter Gallo.

The motion carried. Yes- Adam, Sue, Riki, Peter, No – none

8:30 PM– Motion by Adam Lory to exit executive session. Seconded by Peter Gallo. Yes- Sue, Adam, Peter, Riki, No – none

- ☐ Following the Executive Session, the Board took the following additional actions.
 - a. The GM reported that Karen Wescom would be on Medical Leave starting June 19, 2023.
 - b. Motion by Sue Trainor to have the Board of Trustees authorize a temporary policy change, for a period not to extend past the date of June 30, 2023, and that the policy would permit one signature of authorized signers on expenses paid by through the checking account. Seconded by Peter Gallo. The motion carried.
 - c. Motion by Peter Gallo to appoint Amanda Smith as interim Village Clerk and Interim Village Treasurer. Seconded by Adam Lory. The motion carried.

There being no further business, motion by Adam Lory and second by Sue Trainor to adjourn at 8:45 p.m. Motion carried.

Riki French, Chair

Date