



Village of Hyde Park

Thursday October 2, 2025

Village Conference Room, Municipal Building
167 Main Street, Hyde Park

BOARD OF TRUSTEES

Minutes

Trustee Members: Present: Frederika French, Chair; Peter Gallo, Clerk; Sue Trainor; Amy O'Toole
Staff Present: Brian Evans-Mongeon, Village Manager; Karen Wescom, Village Clerk/Treasurer
Public: Stan Welch and Brad Washburn of Tailwater Engineering

Chair French called the meeting to order at 6:23 PM.

1. Agenda additions or changes: The Village Manager asked if the Trustees would be amenable to bringing forward Agenda item 4(f)(i) Water Dept – Reservoir replacement update upon the visitor's arrival. The Trustees agreed.
2. Chairs Report: There was no report.
3. September 25, 2025 Meeting Minutes: Upon review, it was discovered that an action in the minutes was repeated in the draft. The Village Manager was unsure if this meant another action was to be reflected in the line item and it was left out of the minutes. The Village Manager asked the Trustees to defer the action to accept the minutes to the October 16 Trustees meeting. The Trustees consented to the deferral.
4. The Village Manager reported on the response to the recent job posting for an opening in the Village business office. Candidates had some great skills and background necessary to match the position and interviews were ongoing.
5. Stan Welch and Brad Washburn of Tailwater Engineering arrived and item 4(f)(i) was advanced to accommodate their arrival. The Village Manager introduced the engineering team and provided a short summary of their work to date. Tailwater has been retained to assist the Village Water Department on the State's demand for the reservoir replacement. They helped with processing of the application to secure state recognition for the PER and the preliminary project design which garnered a 0% 30-year note for planning and ultimate construction. The present design uses a pre-stressed concrete structure similar to ones in Morristown and Montpelier. There was discussion on the sizing of the project, where current estimates are \$2.2M for a 400K gallon replacement tank or \$2.6M for an 800K gallon tank. The team is currently working on the engineering services agreement which will be filed with the state in the coming months. There was discussion on how LCPC might be in a position to help on this project as well. The Village Manager and the engineers will reach out to LCPC to discuss and report back.
6. Email options for the Board: The Village Manager reported on two options for creating Village domain based email addresses for each member of the Trustees. One option consists of securing licenses for each member on Microsoft 365 which will have a monthly expense. The

other option is free but substantially limits the email capabilities for the Trustees. The Trustees deferred further discussion on the matter.

7. The Trustees reviewed the warrants for payment.
8. Rate Case: The Trustees deferred the discussion to the evening's executive session.
9. Purchase Requests: The Trustees reviewed the Purchase requests which included the possible purchase of the referenced Microsoft 365 option above, securing of legal services for the Village activities, and securing land surveying services to be used in association with the French House property.
10. Peter Gallo made a motion to go into Executive Session at 7:39 PM with Management finding that premature general public knowledge would clearly place the public body involved at a substantial disadvantage with regard to the proposed legal services agreement and personnel matters. Amy O'Toole seconded the motion and the motion passed unanimously, without abstention.
11. Peter Gallo made a motion to come out of Executive Session at 8:10 PM. Sue Trainor seconded the motion and the motion passed unanimously, without abstention.
12. Sue Trainor made a motion to authorize the Village Manager to execute the services agreement between the Village and Sheehey Furlong & Behm P.C. Peter Gallo seconded the motion. There was no additional discussion. The motion passed unanimously, without abstention.
13. Sue Trainor made a motion to adjourn the meeting at 8:13 PM. Peter Gallo seconded the motion and it passed unanimously, without abstention.

Respectfully submitted
Karen Wescom
Village Clerk