



## **Village of Hyde Park**

**Thursday August 21, 2025**

Village Conference Room, Municipal Building  
167 Main Street, Hyde Park

### **BOARD OF TRUSTEES Minutes**

Trustee Members: Present: Frederika French, Chair; Peter Gallo, Sue Trainor

Staff Present: Brian Evans-Mongeon, Village Manager; Karen Wescom, Village Clerk/Treasurer

Public: None

Chair French called the meeting to order at 5:37 PM.

1. Peter Gallo made a motion to approve the minutes of the Trustees' August 7, 2025 with certain grammatical edits. Sue Trainor seconded the motion, and the motion passed unanimously, without abstention.
2. The Village Manager reported on his discussions for the Hyde Park Home Day event. He indicated that the Anniversary celebration musical event was scheduled for 7 PM on Saturday September 13 and would be held at the Opera House. The Village Manager reported that the acts for the show have been lined up, a table during Home Day event was secured, and we offered up a design for the sticker swag. There was discussion on how the Trustees would be available at the table and what kinds of materials and other information would also be available for discussion or hand-outs.
3. The Village Manager and Clerk talked about the ongoing transition to the new customer information system software. The Go-Live date was Monday, August 4, 2025. Staff is advancing on the learning curve and getting more efficient every day as a result of the onboarding of the software. Over the next month, staff will gain even more confidence on how the system works.
4. The Village Manager handed out warrants for review and signature by the Trustees.
5. The Village Manager presented financial reports highlighting the 2024 profit-loss and balance sheets as they stand at this time. We are still talking with the auditor to reconcile differences.
6. The Village Manager and Village Treasurer have continued to work to support a retail rate filing. We don't yet have a final valuation for the filing but we are still in 25% range though it creeps higher due to debt financing and cash flow needs. The Village Manager and our consultants have met with the DPS' Planning and Finance/Economic staffs to give them previews of the data and provide any feedback they have on the projections being proposed. Current deadline for filing is now set to be no later than September 12, 2025 for billing in December.
7. The Village Manager presented the latest round of Purchase Requests to the Trustees for their review and discussion. The requests sought authority to purchase various needs for work inventory, substation equipment, and office supplies.
8. Subject to roundtable questions:

- a. the Village Manager reported we are seeking new information from customers on their weatherization, heat pump, and EV activities. Results from this survey will be helpful in the development of the 2025 Integrated Resource Plan.
  - b. The Village Manager reported on conversations he's had with the Town Administrator on upcoming paving and sidewalk projects.
  - c. Also, the Village Manager indicated that he had received an easement or ROW request for access through the Village's property at 233 Church Street (Shop/Garage Building) from a neighboring property.
  - d. Peter Gallo made a motion to have the Trustees accept the Planning Commission recommendation to approve new 2025 Village Zoning Regulations subject to comments received in a public hearing to be set for 6 PM on Thursday September 11, 2025. Riki French seconded the motion and the motion passed unanimously, without abstention.
9. Sue Trainor made a motion to go into Executive Session at 6:44 PM to discuss personnel matters. Peter Gallo seconded and the motion passed unanimously, without abstention.
  10. Peter Gallo made a motion to come out of Executive Session at 7:53 PM. Sue Trainor seconded and the motion passed unanimously, without abstention. There were no actions to be taken as a result of the Executive Session discussions.
  11. Peter Gallo made a motion to adjourn the meeting at 7:54 PM. Sue Trainor seconded the motion and the motion passed unanimously, without abstention.

Respectfully submitted  
Karen Wescom  
Village Clerk