



Village of Hyde Park
Board of Trustees
Minutes of Regular Meeting February 1, 2024

DRAFT
Regular Meeting:

The duly warned meeting of the Board of Trustees was held Thursday February 1, 2024, at the Municipal Office Building Community Meeting Room.

Trustees: Riki French; Adam Lory; Sue Trainor
Staff: Brian Evans-Mongeon, GM; Karen Wescom, Clerk/Treasurer
Others: Savannah McKenzie

Riki French called the meeting to order at 6:07 p.m.

Public Comments: Savannah McKenzie discussed her request to operate a Licensed Daycare that would be opened at the former St. Theresa's Parrish Hall on West Main Street.

- 1) Additions/Revisions to the agenda – None
- 2) Chair report – There was no report.
- 3) Utility Business activities:
 - a) A Past Due accounts list was distributed for review.
 - b) A motion by Sue Trainor was made to approve the minutes of the December 7, 2023, Regular Meeting. Seconded by Adam Lory. The motion carried.
 - c) A motion was made by Sue Trainor whereby the Board of Trustees affirms there was a lack of a quorum for the January 4, 2024 meeting; therefore, no meeting was held. Seconded by Adam Lory. The motion carried.
 - d) Warrants were signed.
- 4) General Manager's Report
 - a) Discussion Items:
 - i) The GM reported a request from a Village resident was received regarding their desire for the creation of a dog park in the Village.
 - ii) The GM reported a scheduling conflict with the annual meeting date for 2024. He requested approval of a date change. Motion by Riki French to change the annual meeting date to Monday May 5, 2024, followed by a special meeting. with notices to the public on the website and any other means necessary. Seconded by Sue Trainor. The motion carried.
 - iii) The GM reported he had met with VT representatives in DC recently to gain support for impending necessary projects facing the utility departments as they craft the budget bill.
 - iv) The GM reported he was still waiting on a proposal from the consultant for the required upgrades to the water system, as a result of the operating permit requirements and the sanitary survey performed by the State of VT.
 - v) The GM reported that per the Water and Wastewater rate Schedule beginning

with usage for December billed January 1, the rates were updated the 3% as stated.

- vi) The GM reported the quote for the required repairs from the 2023 annual inspection report at System I was received. Some ARPA money was allotted to the repair the rest will be operating funds.
 - vii) The GM restated the need for filling Trustee, PC and DRB vacancies.
- b) Action Items:
- i) The GM presented the Trustees with the terms for the renewal of the Tax Anticipation Note or TAN from the Union Bank. The amount of the increase to a total of \$921,200.00. The note would be used to pay the current note for another year plus extend the Village additional funding to address anticipated capital and operating expenditures. A motion was made by Adam Lory to accept the Union Bank bid letter for the terms as outlined and authorize the Trustees to execute the Tax Anticipation Note. Seconded by Sue Trainor. The motion carried.
 - ii) The GM also mentioned that he has been discussing additional lending with the Union Bank as the upcoming project and program needs may outstrip our current financial capabilities.
- 5) Roundtable (other business):
- a) Riki French reported that as members of APPA trustees have access to APPA's free online courses that are very helpful in gaining knowledge of electric utilities.

There being no further business, motion by Adam Lory to adjourn at 8:03 p.m. and was seconded by Sue Trainor. The motion carried.

Riki French, Board Chair

Date